



Committee Meeting Minutes

Tuesday 17th June, 2025
8pm Meeting Room SWF Village Hall

Present: IL, PW, PR, CG, RS, JTW, HP, LM.	Action
1. Apologies for absence: KM	
2. Minutes of previous meeting were approved.	
3. Matters Arising not elsewhere on agenda : None	

4. Concerts <i>Possible venues: Danbury Mission CG & Stow Maries Aerodrome. No contact yet from Stow Maries, JTW to f/u. CG does not expect to hear from Danbury Mission until next year.</i> <i>Concerts booked for rest of this year:</i> <i>20th June - St John Baptist Danbury : £375 fee received.</i> <i>27th June - Hurdlemakers Arms Arrive 7pm for 7-15 sound check</i> <i>29th June- Purleigh Village Fete Singing 2pm to 3pm, JTW may be off stage, HP to be stage manager for this concert.</i> <i>5th July - High Chelmer for Farleigh Hopsice HP to be choir manager for this sing out</i> <i>19th July - St Thomas Navestock</i> <i>16th August - Sing out SWF Bandstand (rearranged due to weather)</i> <i>7th September - High Chelmer for Lennox Concern this clashes with Radio 2 in the Park, JTW to liaise with Lennox</i> <i>20th September - Burnham URC</i> <i>3rd October - SWF Beer Festival</i> <i>30th Nov - Helen Rollinson Cancer Charity @ Chelmsford Racecourse</i> <i>6th Dec - St Andrews Wickford - afternoon concert.</i> 2026 <i>Horndon-on-Hill Thursday 12th March 2026 tbc</i> Concern was expressed that they have only offered £150 for this concert, LM feels this is OK. John needs access from 4pm not 6pm as offered. Concern ticket sales may be low on a Thursday, HP to talk to a contact named Felicity about this. <i>To be confirmed:</i> <i>22nd Nov - SWF lights switch on</i> Concern was expressed this ha don't been confirmed. LM to f/u 2026 plans: <i>Purleigh Church July 2026</i> <i>Mirren Theatre March 2026</i> This is now likely to be in the autumn of 2026, sponsored concert where the sponsor will pay our fee and take any profit or loss on the event <i>Joint concert with Chelmsford MVC ?venue</i> CG will investigate possible venues for this concert in the spring of 2026 RS informed the choir of a possible booking at the Museum of Power for next summer, he will follow this up Bob needs a polo shirt for the Hurdlemakers concert, IL will access on next Monday. Brian Adams asked the chair if we could give a formal performance at his wife's care home next Christmas. It was decided any performance should be on the same basis as last year. LM informed the committee about the Choir Blast event in Godalming in Surrey. This would be next June. It was agreed we would apply to be in the event. PW will include in next newsletter and it will be brought up at next rehearsal. We can always withdraw if insufficient members wish to travel.	JTW HP JTW LM HP LM HP RS IL LM PW IL
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5. Music Report <i>IL to speak to Larry about rehearsal attendance.</i> Larry currently unwell and is unlikely to attend rehearsals or concerts in near future. JTW will speak to members he feels need encouragement to attend rehearsals and will refer to the chair if he gets no positive response. <i>JTW to speak to Bob to tell him he is ready for concerts.</i> Bob is singing at the Hurdlemakers but not at Danbury. John will encourage him to attend future concerts <i>Any update on new top tenors from JTW.</i> JTW reported one will be phoned on his return from holiday and another once he has his email address. Someone has made contact with us via an article on Chelmsford Connections, John impressed by wording of article on the website, he will follow this up. There was discussion about dealing without JTW or Clare 1 for rehearsals, in future will try to avoid booking concerts close to John's holidays. John felt last night's rehearsal was poor, wants people to come off copies sooner and to arrive before scheduled start time. We will start rehearsing Anthem and another version of Human after next set of concerts.	JTW JTW JTW
6. Financial Update. <i>Agree a standard way for concert income to be allocated RS / LM</i> RS uses a different recording system to LM. They agreed both are valid and useful, they agreed to continue with separate allocation of income systems. <i>Grant application.</i> CG confirmed the Spa bid had been lodged. <i>100 club re-organisation IL / RS.</i> LH and IL have now done a spreadsheet making it easier to track members. There are currently 95 numbers sold but only a minority of the choir are members. Several committee members said they were willing to join. A flyer indicating how to join will be produced and circulated. Aim to sell 100 numbers then consider expansion, reducing prize money was considered something to avoid at this stage.	IL / PW
7. Social Media & Publicity. <i>Chloe to update committee on her activities</i> Chloe not present but JTW reported she was posting once a week about us and our concerts and our recruitment needs. JTW is planning on recording short pieces explaining what makes us different for her to use. <i>New Recruitment Flyers</i> JTW to design a new poster to put in SWF hall notice boards <i>Does Chloe now have the access required concert performances on You Tube</i> No information available at meeting <i>Missing roller banner</i> IL will check if it is upstairs in the hall on Monday <i>Update on newsletter</i> PW will publish next edition in July, he has received two profiles so far, more would be welcome from all choir members not just committee members. It has been noticed the information on the TVs at the SWF Village Hall has not been seen recently. IL will check why this is.	JTW JTW IL PW IL

8. Website <i>Report from JTW on planned meeting of BG and RBD.</i> Due to sickness and holiday the meeting has not yet happened. BG is trying too rearrange. <i>Need to put previous minutes and finance reports on website.</i> JTW will alter the information about how to buy tickets on the website as it is inaccurate.	BG and JTW JTW
9. Social <i>BBQ August 2nd - Need to agree how we will stage this</i> PW reported that 29 people are interest din attending below the 40 required by the caterer. He is awaiting their response to the query could they go ahead with 29. A final decision on the format will take place at next meeting. JS has located a marquee we can access. <i>Pitch and Putt September 10th</i> <i>Quiz night, October 18th.</i> The hall has been booked <i>Have the dates of social events been placed on the website? This area still needs a revamp</i> CG wondered if we needed a greater variety of events to encourage more participation but as KM is not present this was not discussed. PW mentioned there would be a social section in the next newsletter.	PW
10. Membership PW has received a list of email addresses for members of the choir, It was agreed HP would circulate the same list to all committee members.	HP
11. AOB None	
12. Date of next meeting: Meeting closed at 10-02. Next meeting 15th July, 8pm SWF Village Hall (every 3rd Tuesday)	