



**Committee Meeting Minutes
Tuesday July 15th**

Present: IL, PW, LM,CG, RS, JTW, PR, HP.	Action
1. Apologies for absence: KM	
2. Minutes of previous meeting were accepted	
3. <i>Actions:</i> <i>JTW to f/u with Stow Maries:</i> JTW has not heard from them. IL has connections there and will take this on. <i>JTW to liaise with Lennox re clash of sing out with Radio 2 in the Park:</i> JTW has emailed them and is awaiting a reply. <i>LM to contact council re Christmas lights switch on:</i> post meeting note, LH has been told we will be on the main stage at 3pm for 20 minutes on November 22nd, lights switch on 4-30. <i>HP to discuss Mirren Theatre event with sponsor:</i> the sponsor is happy to sponsor this event next autumn. <i>RS to update on Museum of Power opportunity:</i> awaiting list of activities for 2026 <i>LM to apply to Choir Blast 2026:</i> applied, waiting to hear, date June 13th 2026 <i>JTW report on new top tenors:</i> one has indicated he is not interested, the other JTW hopes to speak to next week. <i>IL and LM to report on 100 club reorganisation:</i> the numbers have been reviewed, we have 104 numbers sold and have got 3 new members. Due to reduced income next months the prizes will be changed to £25, £15 and £12 each month. <i>JTW to supply Chloe with short recordings:</i> this is in hand <i>JTW to design new recruitment poster / leaflet:</i> this is ongoing, there will be two produced one A5 for handing out and one A4 for display.Sponsor to pay for printing. HP to arrange for ew photo from sponsor. <i>PW to produce July edition on Newsletter:</i> this is done <i>IL to report on choir information on TV screens at village hall:</i> It seems a member of staff left and no one has picked up the duties. IL will bring u/p at next Village Hall Committee meeting. <i>JTW to correct ticket buying information on website:</i> Done	IL JTW RS JTW IL / LH JTW JTW HP IL

4. Concerts <i>Plan for next concert: all aspects including choir promotion:</i> It was agreed this is sensible to plan at each meeting for concerts before the next meeting. PR will be present at Navestock and will bring leaflets and banners. He expects to be at SWF bandstand too but will delegate the job to an alternative if he is unable to attend. <i>19th July - St Thomas Navestock:</i> Payment will be in cash on the day and may be lower than expected as ticket sales less good than hoped. <i>16th August - Sing out SWF Bandstand (rearranged due to weather)</i> <i>7th September - High Chelmer for Lennox</i> <i>20th September - Burnham URC</i> <i>3rd October - SWF Beer Festival</i> <i>30th Nov - Helen Rollinson Cancer Charity @ Chelmsford Racecourse</i> <i>6th Dec - St Andrews Wickford - afternoon concert</i> <i>To be confirmed:</i> <i>22nd Nov - SWF lights switch on:</i> Now confirmed <i>2026 plans:</i> LH has an outline for the year. March: Lunchtime concert St.John's Danbury April: Joint concert with Chelmsford MVC ?venue. CG has been looking into this, no clear candidate yet but agreed he will investigate Salvation Army building in Chelmsford. May: JTW away so no concerts planned June: Choir Blast and Hurdlemakers Arms July: Purleigh Church August: ? Museum of Power September: Mirren Theatre October: Blackmore Church Harvest Festival 3rd, SWF beer festival on 2nd.	PR
5. Music Report: JTW is pleased with the current performance levels in rehearsals, Gwahoddiad and Lord's Prayer going well. Claire 2 is doing well. We have two new members Sean and Colin who both look like good choristers. John again expressed his frustration that people arriving late delays rehearsals and reduces practice time. The committee instructed John to start the rehearsal promptly at 8pm and not delay for latecomers.	
6. Financial Update. RS briefly reported the financial position, see his monthly report for detail. CG reported that the Spa bid was unsuccessful.	

7. Website There has been confusion on the responsibilities post committee change, the meeting planned has not taken place. RBD has informed the committee he is still happy to maintain the email list and put minutes etc on the website. The committee is grateful to RBD for this. However, we felt more than one person should have the ability to build resilience into our processes. RS informed us he already has access to the email server. JTW responsibility for maintaining the bulk of the website and he has agreed to add the email to his remit. RS will give JTW access and JTW will teach himself how to add emails. PW will send the minutes etc to JTW or RBD to have them posted monthly. PW will email BG to politely stand him down from duties regarding emails etc. JTW will give Sean and Colin access to the tracks on the website members section RS will also send posts about Easyfundraising to JTW for posting on Facebook	JTW / RS PW PW JTW RS / JTW
8. Social Media and Publicity JTW has been working with Chloe to post recruitment posts on social media. PR current leaflets and banners in his possession.	
9. Social BBQ is confirmed for 2nd August, event to start at 3-30 with food served at 5pm. There is a surplus of 33 x £2.51 (£82.33) in our coffers as the invoice from the caterer was less than expected. It was agreed this money would be spent on soft drinks and some alcohol for the event to supplement that brought by attendees. The committee selected burger, sausage, butterfly chicken, mixed vegetable skewers, lemon and herb rice, chips and tomato salad as the menu. PW will check with attendees for allergies and sensitivities and pass them on to the caterer. The discussion about new ideas was postponed until KM is in attendance. Pitch & Putt September 10th Quiz Night October 18th	PW
10. Membership. HP reported that Jim Cartey is currently unwell.	
11. AOB PR has identified we do not have first aid cover at our events. He will enquire from St.John's Ambulance will provide the necessary training. LM suggested timings be placed on the agenda to prevent the meeting over running.	PR PW
12. Date of next meeting : Tuesday 19th August, 8pm usual venue.	

